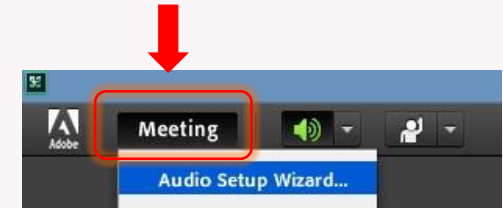


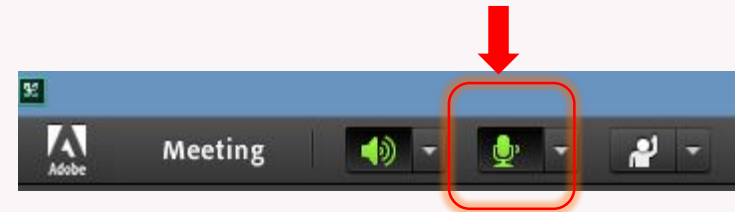
Audio set up

We recommend 'audio set up wizard'



If you want to be able to talk later:

Click on the microphone button to enable it. It should turn green.



Click again on the microphone icon to mute it (will have a line through it when muted).



*Mobile devices look different

Pre session polls

What level of study are you?

- Access
- Level 1
- Level 2
- Level 3
- Postgraduate

What faculty are you in?

- FASS (arts & social sciences)
- FBL (business & law)
- STEM (science, technology, engineering & maths)
- WELS (wellbeing, education & language studies)
- OTHER

What module are you studying?

EMAs - 2

Finalising your draft, editing and practicalities

Initial polls

Did you come to our EMA session 1?

- Yes
- No (had another commitment)
- No (didn't know about it)

Have you met your commitment from EMA session 1?

- Yes (I am a good student!)
- No (I forgot)
- No (wasn't able to for other reason than forgetting)
- N/A (didn't attend EMA-1)

What have you done between the sessions to meet your commitment?

Session purpose

- **Is for:**

- Give some guidance about EMA drafting, editing and finalising.
- Allow you to ask generalised questions about approaching EMAs
- Provide a space to interact with other students

- **Is not for:**

- Giving any EMA answers
- Providing any module specific advice

Important note

- We use polls a lot in SHL as a way of enabling you to interact and give your opinions, as well as to help us to know who we are reaching, what you like / don't like, what you are studying and how you are getting on.
- All polls are anonymous and no other student can see what you write. We can broadcast these anonymous results so you can see what your fellow students think, but no answers are attributable to names.

Session plan

- Drafting
- Critical analysis
- Signposting
- Editing
- Practicalities

Recap of session 1

The story so far....

EMA-1

We looked at:

- Time management,
- Planning,
- Differences between TMA & EMA
- Knowing the question
- We had our own EMA showcasing question styles (more later!)

Poll

- What would be the main take home advice that those who came to session 1 would give to those who didn't come?

Drafting

Getting it all down on paper

Poll

- What does drafting mean to you?

What is drafting?

- Drafting is writing your answer
- There can be a tendency to spend a lot of time collecting information and the actual writing can then be delayed
- There can also be a tendency to go straight onto writing without a plan.
- <https://help.open.ac.uk/drafting-your-answer> gives some advice including the fact that a plan gives you the road map to follow so you don't get distracted and write about the wrong thing.

Using learning outcomes poll

Have you have read your module learning outcomes?

- Yes
- No

Does your TMA feedback relate to module learning outcomes?

- Yes (clear LO table & how well met)
- Yes (feedback mentions somewhere)
- No
- Not sure

Do you know what the learning outcomes are for your EMA?

- Yes
- No

What are you writing about?

- Make sure you keep going back to the questions and use the learning outcomes to help as well
- These can give you clues about the type of information that will be required

How many drafts?

This is very personal, some people write lots of them, some like to write one, edit it and send it off.

Critical analysis

Higher level understanding and using evidence

Critical analysis

- This is a higher level skill that gains more marks than anything else.
- It means looking at the information and evaluating it and considering whether it allows you to answer the question fully.
- It is a questioning process – who said what? Does what they say have value? Did they miss something out? Has someone else said something that completely disagrees with them? Have I read something that disagrees with them?

Critical analysis hints

- It isn't about ripping something to shreds
- It is about evidencing your assertions
- If you ascribe to one person's theory as presented what is it about it that is convincing? Have you looked at what might not be right about it? is there anything missing?
- Is the view / evidence important because of the amount of people that agree or something else?

The critical cake...



Remember our SHL EMA?

- Write an essay describing the history of the cultivation and use of the cocoa bean.
Word limit 1000 words
- Remember to include an appropriate plan and reference your work according to the module guidelines

(35 marks)

What is the process word here?

How can you break down the question into themes?

Collecting the evidence

The cocoa bean	Biological aspects	Psychological aspects	Social aspects
History	<ul style="list-style-type: none"> Who brought the cocoa bean to Europe Cadbury / Fry / van Houten chocolate making history 	<ul style="list-style-type: none"> How chocolate is used for mood benefits 	<ul style="list-style-type: none"> Using cocoa bean as currency in Mayan times Slave traders and cocoa plantations Case history of a family on an 18th century cocoa plantation
Cultivation	<ul style="list-style-type: none"> How cocoa bean is grown Review of best practice in pesticide usage for cocoa bean growth 	<ul style="list-style-type: none"> Narrative account of slavery in cocoa 	<ul style="list-style-type: none"> Case study of developing a cocoa cooperative in 20th century Sales data on raw cocoa
Use	<ul style="list-style-type: none"> How cocoa bean is made into chocolate 	<ul style="list-style-type: none"> Religious significance of cocoa bean Using chocolate in marriage ceremonies in 17th century 	<ul style="list-style-type: none"> Chocolate consumption data

Polls

- Using the examples of evidence that could be included, which do you think is the most important?
- Which example is most open to interpretation (e.g. is most subjective)?
- What might be missing from the final essay?

Critical evaluation – when and where

- Difference between being descriptive and critical. A description or observation could be that a study had a small population or was carried out on rats. Fair enough but so what? Why does that really matter.



Evaluation within a paragraph

- The highest levels of critical evaluation will take information and present it in a way that shows the evaluation within the paragraph. So not just presenting and describing but showing why it is important.

Description..

The history of the use of chocolate in religious ceremonies is very interesting as priests used the chocolate drink as part of their ceremonies. Furthermore the drink was brought over to Europe in the 1600s and special chocolatl houses were set up where only the rich people could drink the drink it.

Evaluation..

Chocolate has been used within religious ceremonies both as a reward and a means of conveying favour upon the recipient. Through the perception of the cocoa bean as a luxury item the association with privilege enhances the idea that religion and its objects are special. This idea is further supported by the history of the chocolatl shops in Europe where the expensive drink was restricted to those able to pay and emphasised the importance of these people within society.

Evaluation between paragraphs

The essay is a coherent overall piece of information. As well as using information within the paragraph on a topic, each separate paragraph needs to link together and support that topic. All work together for the main aim. There is no 'name dropping' or shoe horning in of information, everything is relevant and clearly so.

Pacing the essay

- Paragraph 1 uses e.g. 3 pieces of evidence about the use of chocolate / cocoa bean within history. This can relate to any of the elements, e.g. commercial, religious, practical, societal. Enough details of each are given to make it clear why they are relevant then all 3 are linked together to show what they collectively show about the topic.
- Paragraph 2 then does the same for the cultivation of the cocoa bean.
- Paragraph 3 then looks at the evidence overall and links this all together, showing how the cultivation and use are clearly related to each other.

Keeping up the evaluation

Remember it is not just about describing or listing pieces of factual information. It is evaluating them and showing how they are important and relating them to each other and the overall topic.

Signposting

Making it all clear

EMAs are different to TMAs

- As they are marked by someone else and cover the whole module, you need to make it crystal clear that you understand and have carefully chosen your information for that purpose.

How to signpost

- Always use the full term with first abbreviations
- Reference accurately
- Make it clear that you understand
- Check for too much assumed knowledge

Good introductions..

- These will be active and make it clear what is coming in a way that demonstrates understanding of what needs to be discussed.
- This essay will cover x, y, z is not an example of a good introduction.
- Through showing how information from x relates to y in order to explain z is much better, and active.

Introductions for the essay

This essay is going to discuss the history of the cocoa bean and show how it has been used for different purposes through time, including making chocolate. The history of how the cocoa bean is grown will be discussed and the essay will finish with a summary of the topic.

The cocoa bean has been used for centuries, with its early religious and financial significance being critical for the development and maintenance of south American societies. The modern world mostly sees the cocoa bean for its relationship to the feel good food chocolate but the cultivation of the bean is critical for the economy of many developing countries.

Polls

- Which introduction is active and what makes it so?

Editing

Making sure it fully meets the purpose

Editing polls

Do you print out and edit on paper?

- Yes
- No

Do you read out loud for sense?

- Yes
- No

Do you get anyone else to read for sense?

- Yes
- No

What is editing?

- It's taking your draft answer and making sure it is fully meeting the criteria that are set
- It's making sure you haven't gone off on a tangent
- It's making sure you haven't missed anything out
- It's making it the best answer possible that convinces your reader that you understand what you are writing about

Writing in your own words

- When writing your answer from your notes think about how you made those notes.
- If you copy out sections from your module text you will need to make sure that you are rewriting correctly and fully in your own words.
- <https://learn1.open.ac.uk/course/view.php?id=100043> is a site about developing good academic practices and takes you through how to write in your own words, as does <http://www2.open.ac.uk/students/skillsforstudy/writing-in-your-own-words.php>

Practicalities

When, where, what, how

Polls

Do you know your EMA deadline?

- Yes
- No

Do you know what you need to submit?

- Yes
- No

Can you name the file types usually accepted by the eTMA system (that EMAs are submitted through)?

Correct format

- It is imperative that you submit the correct format and it contains everything you need it to. You can't ask to add something afterwards, if you submit multiple times before then deadline you will overwrite and take full responsibility for this.
- Normally all written work will be in a single document (unless your module explicitly says otherwise).
- Zip files allow for inclusion of other files *module specific* such as PDF or audio.

Back up!

- Don't rely on one single copy on your computer, back it up in places other than here, e.g. the cloud, to email, on a pen drive.
- If something happens to your computer and you lose the single copy there, that is not extenuating circumstances, it is not taking responsibility

Correct version

- If you have multiple versions make sure you name them logically so you know which one to submit.
- Check that this is what you have submitted.
- Check check and check again (before submitting, and then use the option to check after submitting)

Final words

- EMAs do take work but they are your opportunity to show your understanding of your past months of study.

Thank you for coming!

Session 1 exams – revising strategies and making sure you are using your time effectively

Next Wednesday May 16th 8pm

See you there!

Past student hub live online sessions [here](#)

Visit us at <http://studenthublive.open.ac.uk/>

Send us feedback at studenthub@open.ac.uk

View past (live) recordings on www.youtube.com/thestudenthublive

Final polls

Because I came to this session I am feeling

- More confident about approaching my EMA
- About the same about approaching my EMA
- Less confident about approaching my EMA

Please complete the feedback poll

- Because I came tonight I will....